

## **New Eagle PTO Board Meeting Minutes**

**Date:** November 3, 2021

**Location:** Virtual via MS Teams

**Time:** 7:00 pm ET

### **Attendees:**

PTO Board Members - Anne Woodcock, Sarah Caffrey, Sandi Mahar, Jeena Pereira, Lauren Tiede, Becky Daly, Kerry Sinclair, Elizabeth Trupkovitch, Deb Dion, Tana Sprecher, Bindu Wong

NEES Principal – Patrick Gately

### **Agenda:**

#### **NEW BUSINESS**

##### **Patrick Gately Comments:**

- Thank you for the efforts around the recent Cultural Arts programming and the success of Trunk or Treat 2021

##### **Trunk or Treat Update - Tana Specher & Amy Padory:**

- The 2020 event had 26 decorated trunk entries and 2021 there were 40
- \$5100 fundraising this year and the key is that the more candy donations collected, the more return because the candy is the biggest expense
- It was the last year for Tana & Amy to run Trunk or Treat and are actively looking for replacements for next year to manage
- Saturday vs. Friday – Saturday was a smoother set-up transition because there wasn't cross-over with the set-up and pick-up for ACP
- **A huge thank you from the PTO Board Tana & Amy for all their efforts with Trunk or Treat over the years, leaving behind an amazing event plan for the next volunteers**

##### **Activity Proposal - Bindu Wong:**

- In 2020 during the height of Covid several local businesses coordinated events with specific neighborhoods by creating restaurant/catering specific events
- The idea was to fundraise for a sponsored food/catering event and use it teacher/faculty/support appreciation in 2021/22 school year
- This could begin with a big collection in January 2022, open to people in school and depending on the amount of money raised, we could always support all the staff of the school including the maintenance teams, etc.
- It was suggested that we continue Magic Mondays but for the maintenance staff and extended staff to ensure we support the full staff for treats and it would be a good idea to provide a nice thank you for all the staff around setting up for recent efforts.
  - Organizing for the full staff and support staff around NEES including kids' thank you notes to the bus drivers and staff

##### **TREASURER REPORT/BUDGET UPDATE**

- Revenue is looking good for the year around

##### **GOLDEN APPLE GRANTS UPDATE – Anne Woodcock & Dr. Gately:**

- **Mrs. Kissinger** – all approved
  - Is this something we should be thinking about for other classrooms and should we be looking for ways to do this in other places?
  - Dr. Gately will encourage this request for other teachers

##### **FUNDRAISING UPDATES:**

#### Friends of the PTO:

- To date \$10,355 for Friends of the PTO – received first large matching gift from a company
- Recognition through the PTO blast will continue

#### Book Fair:

- \$1700 on the day, still waiting on the final tally, but overall revenue looks like about \$13,000 for the total event
- Survey to teachers for feedback, update coming in Dec

#### After School Clubs:

- Fundraising success
- Gardening club cancelled but re-evaluating for the Spring, may be adding additional for the art club

#### **Becky – facilities**

- Anne, Kristin & Michelle – met with Dr. Gately to tour and discuss the playground & outdoor improvements for PTO funding
- Top 5 Project Results:
  - Upgrade to the Kindergarten courtyard
    - Install all-weather cushion-impact flooring with space-saving play structure. The area is pretty small, but given the access to the playground off those Kindergarten classrooms
  - Video/projector reno in the cafeteria
    - Would require moving the current ceiling-mount projector back - the distance could be determined by the image quality while projected on the screens that hang both at the back of the stage and also on a newly-installed screen at the front of the stage. The addition of an electronic-retractable screen in front of the partitions on the stage is on Dr. Gately's wish list. While this could be covered by district funds, it would take less time if the PTO paid for it (perhaps in time for the winter months with more inside recess).
  - Replace 2-3 basketball hoops
    - Option of adding one in the main playground space to make a full court. Will consult with PE teachers about what they would like on that back parking lot space that is used for outdoor recess re: replacing the basketball structure
  - Run water line(s) out to the garden, and perhaps garden expansion
    - Find some way to address the problem of the maintenance crew cutting the hose multiple times a year
  - A second gaga pit on the level grass area behind the newer play structure
    - May (or may not) require a slab of concrete?
- Additionally discussed, the idea of having a separate and perhaps income-generating account for larger long-term projects, such as re-sodding or re-surfacing the playing fields and upgrading the older blue playground equipment.

#### **Cultural Arts – Sandi Mahar, Jeena Pereira**

- Discussion of upcoming cultural heritage night and looking at possible dates in Spring 2022
  - April event date (April 1) TBD
  - Event inside in the cafeteria and into the halls

- In other schools, the tables for each of the groups can be spread throughout the school and students can make their way from station to station
- Recommendation that it be hosted on a Friday and ensure it doesn't conflict with the rainforest project with the first grade – so that looks like Friday, April 1, 2022 and get Anya to change the date to make it April 1 on the calendar
- Volunteer recruiting has already started and continues

**Volunteer & Recruiting – Lauren Tiede, Elizabeth Tropkovitch**

- Winter luncheon & snacks for conferences – working to get volunteers to contribute and support
- Will be working to find Cultural Heritage Nights volunteers starting early
- Elizabeth and Alyssa are working on beautification around the school building and they are working toward a plan & budget for what could be done at the school
  - Planning out options to see what we can donate and what needs to be purchased through budget working to avoid putting too much fundraising pressure but allowing for donation of used and in-kind materials
- Still looking for recruits to run 2022 Trunk or Treat
- Start the process early for 4<sup>th</sup> Grade volunteers for all the activities – yearbook, end-of-year, additional programming
- Working with Dr. Gately on ideas to potentially bring the School Store inside safely while maintaining social distancing requirements
- **Lost & Found:** Volunteers to come in pre-parent teacher conferences to sort out the items and get them on display and then advertise items in PTO blast

Meeting Concludes.

**Next Meeting: Wednesday, December 3, 2021**