

New Eagle PTO Board Meeting Minutes

Date: Wednesday, January 9, 2019

Location: Teacher's Lounge

Time: 9:00 am

Attendees: Bryn Arata, President; Susie Geib, Executive VP; Meredith Gibson, VP of Fundraising; Karyn Norton, VP of Fundraising; Tiff Roibu, Assistant VP of Volunteers; Shima Briggs, Assistant Treasurer; Kim Kontes, Secretary; Dr. Gately, Principal; Sherry Han, Jeanne Braun

New Business:

1. **Board Positions for 2019-2020-** Please let Bryn know in the next month if your plan is to remain on the PTO Board or if you are looking to find someone to take your position. We would like to have a smooth transition take place and have new PTO Board Members come to a few meetings prior to their induction if possible, to familiarize themselves with their new roles.
2. **Email Fundraising Campaign-** We decided to send out an email regarding our PTO Fundraising Campaign on Wednesday, January 23rd. It falls after our MLK Service Project and before our New Eagle Parent Social date.
3. **Co-Chairs for our Learning Fair and Spring Fair-** Bryn may have found someone to run the Spring Fair. This has not been confirmed. Jen Marshall is chairing the Learning Fair again but needs a co-chair to help her. If we have difficulty finding someone for this role, an option would be to have the Learning Fair run fewer days than in the past (Monday, Wednesday, Friday). Another option would be for the PTO board to help assist that week with the fair. The Learning Fair is scheduled to run March 11th-14th.

Principal's Report- Dr. Gately:

1. Dr. Gately thanked the PTO for organizing the Staff Appreciation Breakfast. The winter parties were a success, and he heard positive comments from the teachers and parents about the day. The staggering of times for the parties was not a problem either. Dr. Gately

inquired about moving the party back to a Friday, as the teachers seemed to like that idea. Bryn said that would not be a problem on our end.

2. Dr. Gately asked if there were an option in the future of moving the Artist in Residence time to another week in the school year. Bryn said that would not be a problem but would depend more on the availability of the organization that we use for the program. We will look at the possibility of selecting a different week for 2020.
3. Denise Basquill noted that the Movie Night date was incorrect on the Good to Knows sheet. There has been a correction in the school blast regarding this error.
4. We discussed incorporating Day of Love cards into our February classroom holiday parties. We will go back and discuss this topic with the teachers to determine what will work best for our upcoming party and craft.

Executive VP- Susie Geib:

1. Shima Briggs is helping Suzi send out letters to parents who donated to the New Eagle PTO this school year.
2. Hillside Elementary will most likely move forward with having air conditioning installed this summer. Over the next three years, all the elementary schools will have air conditioned installed.
3. Susie Geib and Jeanne Braun, the district Coordinator of Community and Volunteer Services, talked about the Sandy Hook Promise, a hotline mandated by the state. The "Safe to Say Something" Program will be available in the district, and students in grades 5-12 will become trained in how to use this hotline. More information about this program will be coming from the district soon.
4. There is a meeting tonight regarding the district sleep study, and there will be a discussion about the idea of adjusting the district high school, middle school and elementary school start and end times. There is a proposal to have a 3-tier system of start times without reducing the instructional time within the district. Under this proposal, the high school would have a start time of 7:45 am and the elementary schools would start at 9:10 am. We were encouraged to attend the meeting to listen and share our thoughts and opinions on this matter.

VP of Fundraising- Karyn Norton:

1. Rachel Kramer has been working hard on looking for big ticket items and experiences for the Parent Social. If you have any ideas or suggestions, please let her know.

2. There are 75 people signed up for our upcoming Movie Night. We decided that people could register at the door that night, but they would have to fill out a form regarding emergency and pick-up information.
3. The school store is running smoothly.

VP of Fundraising- Meredith Gibson:

1. Our next NENO is January 17th at Bertucci's.
2. Meredith shared that there has been a great amount of work taking place regarding the planning of the February 22nd Parent Social. The invitation is almost finalized. Ticket price will be \$60, but this will include alcohol for the evening.
3. A sign-up genius will go out and allow parents to donate alcohol for our social.
4. Meredith asked the board members to consider donating a bottle of wine (\$20-\$25) to our PTO Basket of Wine that we will present as an auction item.
5. The auction will be held online February 5th-11th. All auction items will be sold during that time, with the exclusion of the classroom art pieces. Art pieces will be sold at the Parent Social on February 22nd.

VP of Programming- Colby Paul:

1. Amiee Quinn is chairing our MLK Service Project on January 22nd and ordering all supplies for this event. The donations that parents make for this day go toward covering the cost of the supplies we provide and deliver. We are also collecting hotel size shampoos, soaps, toothpaste and bathroom supplies leading up to this event. Parents can sign up to volunteer to help with this day online.
2. Colby has a spring fair meeting in two weeks to start the planning process.

VP of Volunteers- Stephanie Crill: None

VP of Cultural Arts- Amy Terlecki and Maggie Johnson:

1. We have a husband/wife (author/illustrator) team coming to New Eagle this year. There will be a private book sale offered to parents before the event. We will have 2 assemblies, K-2 and grades 3-4 when they come.
2. DELTA is already planning out next year's block bookings. Members of the committee discussed hiring Cello Fury for the fall assembly. They are an energetic cello group that has visited New Eagle before.
3. Amy and Maggie are looking for a committee member to co-chair with them next year.
4. Chinese Festival will be held on 2-1-19 for second grade, and Japan Day will be held on 2-22-19 for first grade. They are working with Johnson Matthey on presentations for second and third grades.

Treasurer- Julie Barnes: Julie sent Bryn the budget to review a question about Spirit Wear sales.

Secretary- Kim Kontes: None

Next PTO Board Meeting: Wednesday, February 13th, at 9:00 am, in the Teacher's Lounge.